

RECREATION COMMITTEE CHAIR
Ralph J. Holt

TOWN OF WAPPINGER



SUPERVISOR
Lori Jiava

RECREATION DEPARTMENT
Jessica Fulton, Director
Donna Lenhart, Secretary

TOWN BOARD
William H. Beale
William Ciccarelli
John Fenton
Michael Kuzmicz

20 MIDDLEBUSH ROAD
WAPPINGERS FALLS, NY 12590
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(845) 297-4158 - Main
(845) 297-0720 - Direct
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Recreation Department

TOWN CLERK
Joseph P. Paoloni

TOWN OF WAPPINGER RECREATION FACILITY REQUEST

Town of Wappinger 2017 Facility Usage Fees		
Facility	# of Participants	Fee
Pavilion Use - one day	Less than 50	\$ 75.00
Pavilion Use - one day	More than 50	\$150.00
Park use - one day	Less than 50	\$ 75.00
Park use - one day	More than 50	\$150.00

Applicant Info

Name of Individual or Sponsoring Organization:			
Address:			
Designated contact:			
Phone:			
Cell:			
Email:			

REGULATIONS FOR USE OF FACILITIES

- All use fees must be paid in advance to reserve a field/court. Your date will not be held for you until all paperwork and fees have been received.
- The Town of Wappinger prohibits alcoholic beverages in all Town parks.
- Parks and Facilities must be reserved at least two weeks before an event (no exceptions).
- Insurance and payment must be submitted at the time of reservation to reserve the date. Rental Applicants must provide the Town of Wappinger a Certificate of Insurance, which indicates a current Commercial General Liability policy is in force, with the renter as the first name insured. The occurrence limit must indicate a limit not less than \$1,000,000.00. The insurance company must have an A.M. Best's rating of "A" or better. Town of Wappinger is to be listed as additional insured on a primary, non-contributory basis. No approval is granted or implied unless and until all requirements as outlined above have been submitted to, approved and accepted by the Town of Wappinger Recreation Director.
- Refunds will only be given up to two weeks before the scheduled event. After that, no refunds are permitted.
- All fields are to be groomed and cleaned at the end of playing for next users of field.
- Fields and all adjacent areas must be policed for trash and refuse. All trash and refuse must be picked up and disposed of properly prior to leaving.
- Permit Holder is responsible for all clean up after the event.
- No refunds will be given due to inclement weather.
- Permit Holder agrees to maintain control and supervise all persons in attendance at the event.
- Decorations/signs cannot be placed over existing facility signs posting rules and regulations or traffic signs.
- Decorations/signs cannot be attached to any trees or structures using staples or nails.
- Signs, balloons, and other decorations must be taken down after the event.
- Motorbikes, ATV's and other motorized vehicle are prohibited on Town Recreation Properties.
- Smoking is prohibited in Town of Wappinger Parks or Facilities.
- Renters may bring BBQ grills for personal use. Grills may not be used underneath Town Pavilions.

Failure to comply with these regulations will result in immediate revocation of future facility uses.

I have read and understand the regulations for the use of facilities in the Town of Wappinger and will comply with these regulations. The undersigned warrants and represents that he/she/they have the authority to sign this agreement on behalf of (Name of organization) _____ . (Name of Organization)

_____ shall indemnify and hold harmless the Town of Wappinger against all claims on account of injury, loss or damage arising or alleged to arise out of or in connection with the occupancy of the Town of Wappinger premises including all expenses incurred by the Town of Wappinger in the defense, settlement or satisfaction thereof including expenses of legal counsel. In addition, (Name of organization) _____ has provided the Town of Wappinger with a **Certificate of Insurance**, which indicates a current Commercial General Liability policy is in force, with (Name of organization) _____ as the first name insured. The occurrence limit must indicate a limit not less than \$1,000,000.00. The insurance company must have an A.M. Best's rating of "A" or better. Town of Wappinger is to be listed as additional insured on a primary, non-contributory basis. No approval is granted or implied unless and until all requirements as outlined above has been submitted to, approved and accepted by the Town of Wappinger Recreation Director.

I UNDERSTAND THAT THIS APPROVAL DOES NOT BECOME EFFECTIVE UNTIL THE FEE HAS BEEN PAID AND THE \$1,000,000.00 LIABILITY INSURANCE POLICY NAMING TOWN OF WAPPINGER LISTED AS ADDITIONAL INSURED ON A PRIMARY, NON-CONTRIBUTORY BASIS IS SUBMITTED.

Signature _____ Print _____ Date _____

Fee Paid: _____ Insurance: _____ Date: _____

Rec Director Signature: _____